


Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

March 19, 2024

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education

From: Monique T. Felder, Interim Superintendent of Schools 

Subject: Contract Approval for Bid No. 4121.21, Office Papers, Virgin and Recycled

This is a request to award a new contract to multiple awardees under Bid No. 4121.21, Office Papers, Virgin and Recycled, for the purchase of office paper for use throughout the school district. It is recommended that the Board of Education approve this contract for one year through April 30, 2025.

WHEREAS, Funds have been budgeted in the amount of \$2,296,871 for the purchase of Office Papers, Virgin and Recycled, through Bid No. 4121.21; now therefore be it

Resolved, That having been duly advertised, the following contracts be awarded to the most responsive and responsible bidders, meeting specifications as follows:

4121.21	Office Papers, Virgin and Recycled Responsible Office: Office of District Operations—Department of Materials Management	
	<u>Awardees:</u> (See note below) B.W. Wilson Paper Company, Inc., Richmond, Virginia, Local Affiliate: Baltimore, Maryland Sharda Paper, Inc., * Brooklyn, New York Staples, Inc., Philadelphia, Pennsylvania W. B. Mason, Co., Inc., Atlanta, Georgia, Local Affiliate: Columbia, Maryland	
	Total	\$2,296,871

\*Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

MTF:MBH:RR:amd